



Rent Payment Options

1. Pay online: Best Option

Sign up for your own private, secure, online payment portal.

You can log in each month and initiate a payment or simply set up a recurring payment. You can cancel at any time as you are in control. You save the gas & postage and you're never late!

- **Follow this link to our website, or copy this link into your browser and sign up!: <http://cpmteam.com/residents/pay-online/>**

2. Mail or drop your check off at our office:

The old way still works **if you mail the check early enough for us to receive it on time** or drop it off. But why waste the postage or gas? Plus, checks are not acceptable if you are late.

- **Heads up! There will be a convenience fee for the handling time associated with paper checks beginning 01/01/2016. Why not break that habit now?**

3.Cash Payment:

We don't accept cash at our office or at our apartment communities; but, **we do have a new way for you to pay in cash called PayNearMe.** This allows you to pay your rent in cash at 7-Elevens almost anywhere and get the payment posted immediately to your tenant ledger. There is a small fee for this convenience.

- ***Please see page 2 of this document for more information***

4. Credit Card Payment:

That's right!... you can pay by credit card if you need to. There is a convenience fee associated and we don't encourage it as a rule but it can prevent you from being late and it's certainly cheaper than a late charge when it's needed.

- **To access this option, you must first sign up to pay online--see above "1. Pay online"**
- ***Please see page 3 of this document for more information***



Pay-Near-Me

Safely pay rent using cash
with the Pay-Near-Me system

**Chamberlain Property Management and our partner Appfolio,
make it possible to pay your rent with cash.**

**Using Electronic Cash Payments at the nearest 7-Eleven or ACE Cash Express,
you can save time and be confident that your rent has been paid.**

- ✓ To pay with cash, contact your Property Manager and request a cash "PaySlip" for either 7-Eleven or ACE Cash Express. Then simply follow the instructions on the PaySlip.
- ✓ There is \$3.99 processing fee for each Electronic Cash Payment.
- ✓ There is a \$1,500 limit per payment, but you can make multiple payments if needed.

Security



Appfolio Electronic Cash Payments using the PayNearMe network is the most reliable and secure cash payment option. Rest assured your rent will be paid, recorded, and on time.

Simplicity



Make your rent payment at 7-Eleven or ACE Cash Express near you. No more traveling our of the way to our offices.

Peace of Mind



You will receive a confirmation receipt, and your property manager will get instant notification of payment.

To find a payment location near you,
visit www.paynearme.com/locations



Safely pay rent with Credit Card

**Chamberlain Property Management and our partner Appfolio,
make it possible to quickly and securely
pay your rent with Credit Card.**

We don't encourage paying with credit card as a rule since it could be an unwise financial decision, but it can prevent you from being late and it's certainly cheaper than a late charge when it's needed.

To use this service:

- 1) Sign up for online payments by following this link to our website:
➤ <http://cpmteam.com/residents/pay-online/>
- 2) By doing this you create your own private, secure tenant portal.
- 3) From your tenant portal you will find the option to pay via credit card.

There is a fee for this service!:

Fees are based on the total rent for the property.

The fee is 2.99%* ** of the total rent for the property, not based on payment amount at time of transaction. If rent is \$2000 for unit, fee is \$59.80** per payment, even if you pay \$500 of the \$2000 or if you pay \$2000 of the \$2000.

*Note Fees subject to change

**Chamberlain Property Management does not set nor collect these fees, fees are collected by Appfolio, Inc.

***The maximum single credit card transaction amount has been increased from \$3,000 to 2x rent, up to \$10,000.